

City of Geneva NY – General Fund Summary

Revised 9.23.2025

<u>Expenditures</u>	Unaudited		
	2024	2025	2026
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Salaries & Wages	8,377,681	9,022,750	9,560,950
Equipment	1,008,026	901,175	703,500
Contractual Services	4,237,564	4,198,617	4,021,901
Employee Benefits	4,159,865	4,414,177	5,782,682
Debt Service	2,688,757	2,262,061	2,379,722
Transfer to Other Fund	206,419	100,000	-
Transfer to Equipment Reserve	-	-	-
Total Expenditures:	\$20,678,312	\$20,898,780	\$22,448,755
Net Operating Gain / Loss to Fund Balance	\$ 317,226	\$ -	\$ -

Replaces
Page 7 of
budget book

City of Geneva NY – General Fund Expenditures - Rev. 9/23/2025

	Unaudited <u>2024</u>	2025 <u>Budget</u>	2026 <u>Budget</u>
<u>Legislative (City Council) - 1010</u>			
A1010.1 Salaries & Wages	30,770	32,000	32,000
A1010.2 Equipment	-	-	-
A1010.4 Contractual Services	10,983	6,400	6,080
Total Operating Expenditures	<u>\$ 41,753</u>	<u>\$ 38,400</u>	<u>\$ 38,080</u>
<u>Mayor - 1210</u>			
A.1210.1 Salaries & Wages	7,500	7,500	7,500
A1210.2 Equipment	-	-	-
A1210.4 Contractual Services	5,237	5,300	5,300
Total Operating Expenditures	<u>\$ 12,737</u>	<u>\$ 12,800</u>	<u>\$ 12,800</u>
<u>Municipal Executive (City Manager) - 1230</u>			
A1230.1 Salaries & Wages	165,374	170,796	288,438
A1230.2 Equipment	-	-	-
A1230.4 Contractual Services	29,359	20,650	32,400
Total Operating Expenditures	<u>\$ 194,733</u>	<u>\$ 191,446</u>	<u>\$ 320,838</u>
<u>Comptroller - 1315</u>			
A1315.1 Salaries & Wages	328,936	344,337	367,862
A1315.2 Equipment	-	-	-
A1315.4 Contractual Services	154,003	66,300	58,750
Total Operating Expenditures	<u>\$ 482,939</u>	<u>\$ 410,637</u>	<u>\$ 426,612</u>
<u>Assessor - 1355</u>			
A1355.1 Salaries & Wages	98,483	97,524	92,417
A1355.2 Equipment	-	-	-
A1355.4 Contractual Services	17,159	58,400	55,850
Total Operating Expenditures	<u>\$ 115,642</u>	<u>\$ 155,924</u>	<u>\$ 148,267</u>
<u>City Clerk - 1410</u>			
A1410.1 Salaries & Wages	134,709	146,998	158,788
A1410.2 Equipment	-	-	-
A1410.4 Contractual Services	20,902	13,450	34,615
Total Operating Expenditures	<u>\$ 155,612</u>	<u>\$ 160,448</u>	<u>\$ 193,403</u>

	Unaudited <u>2024</u>	2025 <u>Budget</u>	2026 <u>Budget</u>
Law - 1420			

A1420.1 Salaries & Wages

A1420.2 Equipment

A1420.4 Contractual Services

Total Operating Expenditures

266,843 198,000 450,000

\$ 266,843 \$ 198,000 \$ 450,000

Personnel - 1430

A1430.1 Salaries & Wages 153,673 175,650 177,512

A1430.2 Equipment - -

A1430.4 Contractual Services 53,402 11,475 10,900

Total Operating Expenditures

\$ 207,075 \$ 187,125 \$ 188,412

Engineer - 1440

A1440.1 Salaries & Wages 256,174 238,995 272,958

A1440.2 Equipment - -

A1440.4 Contractual Services 35,032 103,500 26,225

Total Operating Expenditures

\$ 291,206 \$ 342,495 \$ 299,183

Elections Board - 1450

A1450.1 Salaries & Wages - - -

A1450.2 Equipment - - -

A1450.4 Contractual Services 18,000 18,000 -

Total Operating Expenditures

\$ 18,000 \$ 18,000 \$ -

Central Garage (Gas & Oil) - 1640

A1640.1 Salaries & Wages - - -

A1640.2 Equipment - - -

A1640.4 Contractual Services 75,742 86,400 79,500

Total Operating Expenditures

\$ 75,742 \$ 86,400 \$ 79,500

Central Data Processing (IT Services) - 1680

A1680.1 Salaries & Wages 176,203 205,964 258,702

A1680.2 Equipment 13,199 47,000 15,000

A1680.4 Contractual Services 234,603 284,500 275,000

Total Operating Expenditures

\$ 424,005 \$ 537,464 \$ 548,702

	Unaudited	2025	2026
	<u>2024</u>	<u>Budget</u>	<u>Budget</u>
<u>Unallocated Insurance - 1910</u>			
A1910.1 Salaries & Wages	-	-	-
A1910.2 Equipment	-	-	-
A1910.4 Contractual Services	333,619	310,500	383,436
Total Operating Expenditures	<u>\$ 333,619</u>	<u>\$ 310,500</u>	<u>\$ 383,436</u>

Police - 3120

A3120.1 Salaries & Wages	\$ 3,283,692	\$ 3,719,791	\$ 3,810,475
A3120.2 Equipment	\$ 230,967	\$ 100,000	\$ 180,500
A3120.4 Contractual Services	\$ 319,926	\$ 203,850	\$ 201,700
Total Operating Expenditures	<u>\$ 3,834,585</u>	<u>\$ 4,023,641</u>	<u>\$ 4,192,675</u>

Fire - 3410

A3410.1 Salaries & Wages	\$ 2,011,563	\$ 1,901,678	\$ 2,106,035
A3410.2 Equipment	\$ 288,135	\$ 287,000	\$ 82,000
A3410.4 Contractual Services	\$ 376,824	\$ 407,923	\$ 330,009
Total Operating Expenditures	<u>\$ 2,676,522</u>	<u>\$ 2,596,601</u>	<u>\$ 2,518,044</u>

Control of Animals - 3510

A3510.1 Salaries & Wages	\$ -	\$ -	\$ -
A3510.2 Equipment	\$ -	\$ -	\$ -
A3510.4 Contractual Services	\$ 17,085	\$ 28,294	\$ 36,260
Total Operating Expenditures	<u>\$ 17,085</u>	<u>\$ 28,294</u>	<u>\$ 36,260</u>

Highway - 5140

A5140.1 Salaries & Wages	\$ 494,010	\$ 492,903	\$ 524,384
A5140.2 Equipment	\$ 312,184	\$ 410,000	\$ 303,500
A5140.4 Contractual Services	\$ 627,128	\$ 491,050	\$ 462,788
Total Operating Expenditures	<u>\$ 1,433,322</u>	<u>\$ 1,393,953</u>	<u>\$ 1,290,672</u>

Street Lighting/Utilities - 5182

A5182.1 Salaries & Wages	\$ -	\$ -	\$ -
A5182.2 Equipment	\$ -	\$ -	\$ -
A5182.4 Contractual Services	\$ 428,875	\$ 400,000	\$ 471,763
Total Operating Expenditures	<u>\$ 428,875</u>	<u>\$ 400,000</u>	<u>\$ 471,763</u>

	Unaudited	2025	2026
	2024	Budget	Budget
Other Economic Assistance - 6326			
A6326.1 Salaries & Wages	\$ -	\$ -	\$ -
A6326.2 Equipment	\$ -	\$ -	\$ -
A6326.4 Contractual Services	\$ 697,878	\$ 172,600	\$ 107,600
Total Operating Expenditures	\$ 697,878	\$ 172,600	\$ 107,600

Economic Development - 6989

A6989.1 Salaries & Wages	\$ -	\$ -	\$ -
A6989.2 Equipment	\$ -	\$ -	\$ -
A6989.4 Contractual Services	\$ 6,383	\$ 20,000	\$ -
Total Operating Expenditures	\$ 6,383	\$ 20,000	\$ -

Recreation Administration - 7020

A7020.1 Salaries & Wages	\$ 124,684	\$ 143,223	\$ 101,535
A7020.2 Equipment	\$ 6,666	\$ 5,000	\$ 5,000
A7020.4 Contractual Services	\$ 21,101	\$ 13,025	\$ 10,650
Total Operating Expenditures	\$ 152,450	\$ 161,248	\$ 117,185

Buildings & Grounds/Parks - 7110

A7110.1 Salaries & Wages	\$ 566,055	\$ 680,447	\$ 728,041
A7110.2 Equipment	\$ 137,154	\$ 43,500	\$ 110,000
A7110.4 Contractual Services	\$ 323,415	\$ 1,119,700	\$ 834,825
Total Operating Expenditures	\$ 1,026,624	\$ 1,843,647	\$ 1,672,866

Playgr & Rec Centers - 7140

A7140.1 Salaries & Wages	\$ 19,491	\$ 27,562	\$ 25,000
A7140.2 Equipment	\$ -	\$ 1,675	\$ 500
A7140.4 Contractual Services	\$ 5,338	\$ 8,775	\$ 6,000
Total Operating Expenditures	\$ 24,829	\$ 38,012	\$ 31,500

Special Rec Facility (Arena) - 7180

A7180.1 Salaries & Wages	\$ 103,680	\$ 113,822	\$ 121,792
A7180.2 Equipment	\$ 19,721	\$ 7,000	\$ 7,000
A7180.4 Contractual Services	\$ 48,677	\$ 60,025	\$ 55,200
Total Operating Expenditures	\$ 172,078	\$ 180,847	\$ 183,992

	Unaudited	2025		2026	
		2024	Budget	Budget	Budget
<u>Historian - 7510 (Geneva Historical Society)</u>					
A7510.1	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
A7510.2	Equipment	\$ -	\$ -	\$ -	\$ -
A7510.4	Contractual Services	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500
	Total Operating Expenditures	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500

ZBA-8010

A8010.1	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
A8010.2	Equipment	\$ -	\$ -	\$ -	\$ -
A8010.4	Contractual Services	\$ 971	\$ 1,800	\$ 1,500	\$ 1,500
	Total Operating Expenditures	\$ 971	\$ 1,800	\$ 1,500	\$ 1,500

PB-8020

A8020.1	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
A8020.2	Equipment	\$ -	\$ -	\$ -	\$ -
A8020.4	Contractual Services	\$ 1,370	\$ 1,800	\$ 1,500	\$ 1,500
	Total Operating Expenditures	\$ 1,370	\$ 1,800	\$ 1,500	\$ 1,500

Human Rights - 8040 (Human Rights / Community Compact)

A8040.1	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
A8040.2	Equipment	\$ -	\$ -	\$ -	\$ -
A8040.4	Contractual Services	\$ 25	\$ 600	\$ 500	\$ 500
	Total Operating Expenditures	\$ 25	\$ 600	\$ 500	\$ 500

Code Enforcement & Development Services - 8664

A8664.1	Salaries & Wages	\$ 251,989	\$ 285,075	\$ 301,262	
A8664.2	Equipment	\$ -	\$ -	\$ -	
A8664.4	Contractual Services	\$ 21,574	\$ 23,800	\$ 29,350	
	Total Operating Expenditures	\$ 273,563	\$ 308,875	\$ 330,612	

Planning and Economic Development - 8689

A8689.1	Salaries & Wages	\$ 170,695	\$ 238,485	\$ 186,249	
A8689.2	Equipment	\$ -	\$ -	\$ -	
A8689.4	Contractual Services	\$ 73,611	\$ 50,000	\$ 41,700	
	Total Operating Expenditures	\$ 244,306	\$ 288,485	\$ 227,949	

		Unaudited <u>2024</u>	2025 <u>Budget</u>	2026 <u>Budget</u>
<u>Employee Benefits</u>				
A9010.8	Employee Benefits - State Retirement System	\$ 396,022	\$ 499,966	\$ 607,497
A9015.8	Employee Benefits - PFRS Retirement System	\$ 1,309,688	\$ 1,189,619	\$ 1,718,706
A9030.8	Employee Benefits - FICA/Medicare	\$ 630,211	\$ 686,727	\$ 722,530
	Employee Benefits - Health Insurance			
A9060.8	(Employee)	\$ 930,792	\$ 1,068,618	\$ 1,427,908
	Employee Benefits - Health Insurance			
A9060.8	(Retiree)	\$ 893,152	\$ 969,247	\$ 1,306,041
	Total Operating Expenditures	<u>\$ 4,159,865</u>	<u>\$ 4,414,177</u>	<u>\$ 5,782,682</u>
<u>Debt</u>				
A9710.6	Debt Principal - Serial Bonds	\$ 900,000	\$ 1,093,500	\$ 1,151,000
A9710.7	Debt Interest - Serial Bonds	\$ 182,404	\$ 265,319	\$ 240,429
A9730.6	Debt Principal - BANS	\$ 912,500	\$ 375,000	\$ 350,000
A9730.7	Debt Interest - BANS	\$ 402,526	\$ 236,915	\$ 346,966
A9785.6	Debt Principal - Installment Purchases	\$ 255,477	\$ 255,477	\$ 278,339
A9785.7	Debt Interest - Installment Purchases	\$ 35,850	\$ 35,850	\$ 12,988
	Total Operating Expenditures	<u>\$ 2,688,757</u>	<u>\$ 2,262,061</u>	<u>\$ 2,379,722</u>
A9901.9	Transfer to Other Funds	<u>\$ 206,419</u>	<u>\$ 100,000</u>	<u>\$ -</u>
Total Expenses:				
		<u>\$ 20,678,312</u>	<u>\$ 20,898,780</u>	<u>\$ 22,448,755</u>

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Officer, Public Works Commissioner, Purchasing Director, New York State Commission of Correction, and New York State Sheriffs' Association.

Lengthy discussion began with Mr. Evangelista who expressed questions and concerns about new jail construction in Ontario County. He also stated he will vote no on this jail project because of the cost to construct and maintain it.

Mr. Evangelista added that Ontario County seems to be reacting to pressure from New York State, yet New York State is not providing dollars to encourage this type of project. He also added that we are continually arresting a significant number of repeat offenders. Job development and various forms of counseling are critical.

With regard to a question on what seems to presently be a low number of inmates in the Hopewell facility, Mr. Onze stated 48 people are the maximum number allowed. Only certain types of prisoners are allowed to be housed there because separate provisions must be made for juvenile delinquents, violent offenders, non-violent offenders, female, and male prisoners.

Mr. Eddinger voiced his support of this resolution recognizing that the Criminal Justice Task Force has explored the costs and needs involved in this type of project.

Mr. Crowley voiced objection to the initial debt of the project as well as the impact on the tax rate over the next few years.

In answer to Miss Luckern's question on costs of housing excess prisoners in other counties, Mr. Onze stated the cost is \$80.00 per day. He noted that Ontario County spent approximately \$12,000.00 per week last year.

Mr. Calabrese stated his support of this resolution. He said it is necessary to establish programs as well as building a new jail.

Mr. Onze stated he is committed to programs involving counseling and job training/development aimed at discouraging recidivism.

Chairman Ninestine commended the Criminal Justice Task Force on its work on this project. He also stated the intention is to do more than just build a jail. Upon approval of the resolution, a five-person committee will be established to provide input and oversee the actual plan design.

A Roll Call vote resulted as follows:

Ayes: Supervisors Onze, Casella, Delaney, Domville, Orlando, Potter, Luckern, LaRocca, Ninestine, Calabrese, Hyde, Eddinger, Leysath, Jackson, Jensen, Montcrieff, Richter, and Houseman.

Noes: Supervisors Evangelista and Crowley.

Absent: Supervisor Singer.

Resolution No. 574, as presented, was adopted.

Mr. Jackson offered the following resolution and moved its adoption, seconded by Mr. Calabrese:

RESOLUTION NO. 575

ESTABLISHING DEPARTMENTAL RATES FOR PROFESSIONAL SERVICES DIVISION OF PUBLIC WORKS - BUREAU OF HIGHWAYS

WHEREAS, Resolution No. 113-96 established rates for the Ontario County Department of Public Works when providing various services to public and private agencies for which expenses are incurred; and

WHEREAS, As part of the 1999 Budget process, the Public Works Committee recommended charging all municipalities for a portion of the

engineering services provided them each year by the Engineering Section of the Department of Public Works; and

WHEREAS, It is in the best interest of the County to recover the total cost of services where possible; now, therefore, be it

RESOLVED, On the recommendation of the Public Works Committee, the following updated rates be established:

PROFESSIONAL SERVICES

Professional Engineer	\$ 54.00/hr
Civil Engineer	\$ 42.00/hr
Junior Engineer	\$ 37.00/hr
Engineering Aide	\$ 33.00/hr
Engineering Assistant	\$ 15.00/hr
Equipment (Vehicles, etc.)	rates established by NYSDOT

COPYING/PRINTING

Reproduction of Drawings 8.5" x 11" Copy	\$ 1.25 per linear foot up to 36" wide \$.25 per page
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MAP

County Highway Maps	1-4 copies free / 5 or more \$1.00 each. Maps are not for resale and shall be provided to public, governmental, and non-profit agencies at no charge.
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and further

RESOLVED, That up to 48 hours of free service will be provided annually by the Engineering Section of the Department of Public Works to each Town in Ontario County; and further

RESOLVED, That up to 48 hours of free service will be provided annually by the Engineering Section of the Department of Public Works to each City in Ontario County; and further

RESOLVED, That up to 24 hours of free service will be provided annually by the Engineering Section of the Department of Public Works for each Village in Ontario County; and further

RESOLVED, That this schedule supersedes all previous chargeback rates for these services; and further

RESOLVED, That these rates shall be effective as of January 1, 1999; and further

RESOLVED, That the Clerk to this Board send a certified copy of the resolution to the County Treasurer, the Commissioner of Public Works, and the Towns, Cities, and Villages of Ontario County.

Adopted.

Mr. Hyde offered the following resolution and moved its adoption, seconded by Mr. Evangelista:

RESOLUTION NO. 576

AUTHORIZATION TO PURCHASE PROPERTY TOWN OF SENECA

WHEREAS, The County of Ontario presently has a landfill operation in the Town of Seneca; and

WHEREAS, It is important to continue and maintain said operation; and

Ontario County

Board of Supervisors

Canandaigua, New York 14424

Supervisor Frederick Lightfoote offered the following resolution and moved its adoption:

RESOLUTION NO. 162-2022

AUTHORIZING THE RENEWAL OF THE MUTUAL AID AGREEMENT FOR SHARING OF HIGHWAY EQUIPMENT AND LABOR SERVICES

WHEREAS, Highway and Public Works Departments throughout Ontario County and surrounding areas have a long history of cost effective and efficient sharing of labor, materials, and equipment to aid each other in the completion of both routine and emergency maintenance activities; and

WHEREAS, Pursuant to Resolution No. 179-2017 the County and other municipalities entered into an agreement to provide needed assistance in 2017 and said 5-year agreement is slated to expire with the option for an additional 5-year renewal; and

WHEREAS, It is in the best interest of Ontario County and all area municipalities to renew this cooperative agreement without financial and liability risk; now, therefore, be it

RESOLVED, That supervisors of Ontario County authorize the renewal of the Mutual Aid Agreement for use by the participating municipalities in the performance of highway maintenance activities and strongly recommends that all municipalities within Ontario County and surrounding areas with an interest in sharing services renew their agreement; and further

RESOLVED, That the Board of Supervisors has authorized the Commissioner of Public Works to be the County designated coordinator in the operation of the Mutual Aid Agreement; and further

RESOLVED, That the County Administrator is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof, subject to the review and approval of the office of the County Attorney, as to form; and further

RESOLVED, That this Agreement shall be in effect for a contracted period of five years beginning February 16, 2022 through February 15, 2027.

STATE OF NEW YORK }
County of Ontario }

I do hereby certify that I have compared the preceding with the original thereof, on file in the Office of the Clerk of the Board of Supervisors at Canandaigua, New York, and that the same is a correct transcript therefrom and of the whole of said original; and that said original was duly adopted at a meeting of the Board of Supervisors of Ontario County held at Canandaigua, New York, March 10, 2022.

Given under my hand and official seal March 11, 2022.

Kristin A. Mueller

Kristin A. Mueller, Clerk of the Board of Supervisors of Ontario County, NY



Ontario County
Board of Supervisors

Canandaigua, New York 14424

Supervisor Evangelista offered the following resolution and moved its adoption:

RESOLUTION NO. 179-2017
AUTHORIZING MUTUAL AID AGREEMENT FOR SHARING OF
HIGHWAY EQUIPMENT AND LABOR SERVICES

WHEREAS, Highway and Public Works Departments throughout Ontario County and surrounding areas have a long history of cost effective and efficient sharing of labor, materials and equipment to aid each other in the completion of both routine and emergency maintenance activities; and

WHEREAS, Pursuant to Resolution No. 126-2009, the County and other municipalities entered into an agreement to provide needed assistance in 2008 and said agreement is slated to expire; and

WHEREAS, It is in the best interest of Ontario County and all area municipalities to enter into a formal agreement as required by the Highway Law to continue this cooperation without financial and liability risk; and

WHEREAS, The Ontario County Public Works Committee has developed a form of agreement which meets the requirements of the Highway Law and protects the interest of both the municipalities and those employees engaged in assisting other municipalities; now, therefore, be it

RESOLVED, That supervisors of Ontario County authorize this Mutual Aid Agreement for use by the participating municipalities in the performance of highway maintenance activities and strongly recommends that all municipalities within Ontario County and surrounding areas with an interest in sharing services approve this agreement; and further

RESOLVED, That the Board of Supervisors has authorized the Commissioner of Public Works to be the County designated coordinator in the operation of the Mutual Aid Agreement.

RESOLVED, That the County Administrator is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof, subject to the review and approval of the office of the County Attorney; and further

RESOLVED, That this Agreement shall be in effect for a contracted period of five years beginning February 16, 2017 with an option to extend for another five year term; and further

RESOLVED, That certified copies of this resolution and the Mutual Aid Agreement be sent to the Commissioner of Public works and to the duly elected officers of the municipalities that are party to this Mutual Aid Agreement.

STATE OF NEW YORK }
County of Ontario }

I do hereby certify that I have compared the preceding with the original thereof, on file in the Office of the Clerk of the Board of Supervisors at Canandaigua, New York, and that the same is a correct transcript therefrom and of the whole of said original; and that said original was duly adopted at a meeting of the Board of Supervisors of Ontario County held at Canandaigua, New York, on March 9, 2017



Given under my hand and official seal March 10, 2017



Ontario County Public Works

William C. Wright, P.E.
Commissioner of
Public Works

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email: dpw@ontariocounty.ny.gov
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Tim McElligott, P.E.
Deputy Commissioner
of Public Works

HIGHWAYS ~ ENGINEERING ~ WASTEWATER SYSTEMS & SEWERS ~ BUILDINGS & GROUNDS ~ PARKS ~ PUBLIC WORKS FINANCE

EXTENSION AGREEMENT

Mutual Aid Agreement for Highway Projects and Maintenance

The Five (5) year inter-municipal agreements made between Ontario County in 2017 and the COUNTY, TOWN, VILLAGE, CITY of Geneva includes a provision to renew this agreement for an additional five (5) year term starting during 2022. The undersigned, as authorized agent for the municipalities, agrees to extend the agreement for a five year term commencing onto date signed below:

COUNTY, TOWN, VILLAGE, CITY OF Geneva

BY Jennifer L. Slywka (signature)
Chief Officer

PRINTED NAME Jennifer L. Slywka

DATE 1/24/2022

MUNICIPAL ACKNOWLEDGMENT

On the 24 day of January, in the year 2022 before me personally appeared Jennifer Slywka, known to me to be the person who executed the within instrument, who being duly sworn by me did depose and say that She resides at 7 Nancy Dr. in the Town of Waterloo, County of Seneca, State of New York; that She is Interim City Manager of The City of Geneva, the Municipality described in said instrument; that, by authority of the Legislative Body of said Municipality, She is authorized to execute the foregoing instrument on behalf of the Municipality for the purposes set forth therein; and that, pursuant to that authority, She executed the foregoing instrument in the name of and on behalf of said Municipality, as the act and deed of said Municipality.

Lehman, Daff
Notary Public

DEBORAH BOGGS
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01B06421781
Qualified in Ontario County
Commission Expires Sept. 07, 25

MUTUAL AID AGREEMENT FOR HIGHWAY PROJECTS AND MAINTENANCE

WHEREAS, Pursuant to General Municipal Law 119-0(1), local governments are authorized to enter into municipal cooperation agreements to share resources in the performance of their respective functions, and

WHEREAS, It has been proposed that municipalities within and adjacent to Ontario County enter into a "mutual aid" agreement for highway projects and maintenance,

NOW, THEREFORE, IT IS AGREED AMONG THE PARTICIPATING MUNICIPALITIES AS FOLLOWS:

1. Purpose The purpose of this Agreement is to allow municipalities within and adjacent to the County of Ontario to assist one another on highway projects and maintenance to meet temporary demands for machinery and labor. This mutual aid program shall not be used to establish long term or permanent exchanges or assumption of road maintenance obligations or long term or permanent obligations relating to any functions performed by the municipality.

2. Mutual Aid Review Committee There shall be a mutual aid review committee consisting of the Board of Directors of the Ontario County Town Highway Superintendents Association, the County Highway Superintendent and any other member(s) to be chosen by the review Committee.

The mutual aid review committee shall meet at least once annually to review the terms of this Agreement and the effectiveness of the mutual aid program during the prior year. The committee shall also make arrangements to periodically notify all parties to this Agreement of additions and withdrawals from the list of participating municipalities.

3. Designation of Coordinators Each participating municipality shall designate one or more coordinators who shall be authorized to request or render mutual aid assistance, except that in the case of Towns with an elected Superintendent of Highways, the Superintendent of Highways shall serve as the Town's designated coordinator. All coordinators shall request or render mutual aid assistance within the parameters established by their municipality's governing body.

4. Services The undersigned municipality by this agreement grants unto the superintendent and/or its designated coordinator the authority to enter into any shared service arrangements with any other municipality or other municipalities subject to the following terms and conditions:

a. The undersigned municipality agrees to rent, exchange or borrow from any participating municipality any and all materials, machinery, and equipment, with or without operators, which it may need for its purposes as determined by the Highway Superintendent. The value of the materials or supplies borrowed from another municipality under this agreement must be returned in the form of similar types and amounts of materials or supplies, or by the supply of equipment or the giving of services of equal value, to be determined by mutual agreement of the respective superintendents.

b. The undersigned municipality agrees to provide for any participating municipality any available materials, machinery and equipment, with or without operators, which such municipality may need for its purposes. The determination as to whether such machinery or material is available shall be made by the superintendent of the assisting municipality. In the event the superintendent determines that it will be in its best interests to lend to another municipality, the superintendent is hereby authorized to lend to another municipality. The value of supplies or materials loaned to another municipality must be returned by the borrowing municipality in the form of similar types and amount of materials or supplies or by the use of equipment or receipt of services of equal value, to be determined by the respective superintendents.

c. All participating municipalities are authorized to repair or maintain machinery or equipment for any party to this agreement under terms that may be agreed upon by the superintendent.

d. Assisting municipalities shall reserve the right to refuse or withdraw assistance at any time based upon the needs within the assisting municipality's own jurisdiction. It is the intention of the parties that no payment shall be made by participating municipalities in return for services rendered or equipment provided hereunder. Rather, the consideration running to each municipality hereunder shall be the availability of such services, equipment, and materials from other participants. However, each municipality shall keep daily logs for such activities for the sole purpose of verifying participation in a mutual aid activity.

e. Employees of assisting municipalities hereunder shall be deemed to be performing services for the assisting municipality and shall be paid in accordance with the assisting municipalities practices.

f. All machinery and the operator for purposes of workers compensation, liability and any other relationship with third parties, shall be considered the machinery of, and the employee of, the municipality owning the machinery and equipment.

g. Each municipality shall remain fully responsible for its own employees, including but not limited to salary, benefits, insurances and workers compensation.

h. There may be occasions, under long term use, where a municipality wishes to rent machinery or equipment from another municipality. The value of such renting for the purposes of exchanging shared services or determining a comparable value, shall be agreed upon between the superintendants of each municipality and shall be set forth in a written memorandum and signed by each superintendant.

i. In the event machinery or equipment being operated by an employee of the owning municipality is damaged or otherwise in need of repair while working for another municipality, the municipality owning the machinery or equipment shall be responsible to make or pay for such repairs. In the event machinery or equipment is operated by an employee of the borrowing, receiving or renting municipality, such municipality shall be responsible for such repairs. The lending municipality shall be liable for any negligent acts resulting from activities of it's employees, and/or it's operation of machinery/equipment by it's own operator.

5. Participants Municipal corporations within and adjacent to the County of Ontario may become participants by passing an appropriate resolution and executing this Agreement. Ontario County Department of Public Works will keep a file of all signed Mutual Aid Agreements. Each participating municipality is to forward two (2) signed original copies of the agreement for execution with one signed original to be returned to the municipality. The mutual aid review committee shall notify all other participants of new members in the plan. A participating municipality may withdraw from the plan at any time after completing all obligations incurred pursuant to this Agreement.

6. Insurance Participating municipalities shall carry commercial general liability insurance and business auto liability insurance with minimum limits of \$1,000,000 per occurrence or accident as well as statutory insurance, statutory Workers Compensation and Disability Benefits Law coverage's or maintain an equivalent self-insurance program. In addition, the municipality's inland marine contractor's equipment policies should be endorsed to include a limit of \$200,000 for borrowed/rented equipment. By executing this Agreement, each participating municipality hereby certifies that such insurance shall continue to cover its employees, vehicles, and equipment when being utilized to render assistance to another municipality, and in the case of equipment loaned without an operator, when operated by another municipality's employee. All work performed hereunder is a contractual obligation of the participating municipalities.

7. Statutory Compliance All participating municipalities shall perform in accordance with all applicable federal, state and local laws, rules and regulations, including without limitation any applicable provisions of the Labor Law of the State of New York. All statutory provisions applicable to this Agreement are hereby incorporated by reference.

8. Amendments No waiver, modification, or amendments of the Agreement or any part thereof shall be valid unless in writing and approved by all participating municipalities. A waiver of any breach hereof shall not prevent forfeiture for any succeeding breach.

9. Term This agreement will commence for five years starting on February 16, 2017. The municipality may extend or renew this agreement at the termination thereof for another five year period.

DATED _____

COUNTY, TOWN, VILLAGE, CITY OF _____

BY _____
Chief Elected Officer

Printed Name _____

BY _____
Ontario County Highway Superintendent

Printed Name _____

BY _____
Ontario County Administrator

Printed Name _____

MUTUAL AID AGREEMENT FOR HIGHWAY PROJECTS AND MAINTENANCE

THIS INTER-MUNICIPAL AGREEMENT (this "Agreement") is made by and between the COUNTY OF ONTARIO, a municipal corporation of the State of New York, having an office and place of business at 20 Ontario Street, Canandaigua, New York 14424 (hereinafter referred to as the "County") and the COUNTY, TOWN, VILLAGE/CITY OF GENEVA, a municipal corporation of the State of New York, having an office and place of business at 47 CASTLE ST., GENEVA, New York 14456 (hereinafter referred to as the "Municipality"). The County and Municipality are sometimes referenced to in this Agreement individually as a "party" or collectively as the "parties."

WHEREAS, Pursuant to General Municipal Law 119-o, local governments are authorized to enter into municipal cooperation agreements to share resources in the performance of their respective functions, and

WHEREAS, It has been proposed that municipalities within and adjacent to Ontario County enter into a "mutual aid" agreement for highway projects and maintenance.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1. Purpose The purpose of this Agreement is to allow municipalities within and adjacent to the County of Ontario to assist one another on highway projects and maintenance to meet temporary demands for machinery and labor. This mutual aid program shall not be used to establish long term or permanent exchanges or assumption of road maintenance obligations or long term or permanent obligations relating to any function performed by the parties.

2. Mutual Aid Review Committee There shall be a mutual aid review committee consisting of the Board of Directors of the Ontario County Town Highway Superintendents Association, the County Highway Superintendent and any other member(s) to be chosen by the review Committee.

The mutual aid review committee shall meet at least once annually to review the terms of this Agreement and the effectiveness of the mutual aid program during the prior year. The committee shall also make arrangements to periodically notify all parties to this Agreement of additions and withdrawals from the list of participating municipalities.

3. Designation of Coordinators The County and Municipality shall designate one or more coordinators ("Designated Coordinators") who shall be authorized to request or render mutual aid assistance, except that in the case of towns with an elected Superintendent of Highways, the town Superintendent of Highways shall serve as the town's designated coordinator. All coordinators shall request or render mutual aid assistance within the parameters established by their municipality's governing body.

4. Services The parties, by this Agreement, grant unto its respective superintendent and/or its designated coordinator the authority to enter into any shared service arrangements with the other subject to the following terms and conditions:

a. The parties agree to rent, exchange or borrow from the other any and all materials, machinery, and equipment, with or without operators, which it may need for its purposes as determined by their Designated Coordinator. The value of the materials or supplies borrowed from one another under this Agreement must be returned in the form of similar types and amounts of materials or supplies, or by the supply of equipment or the giving of services of equal value, to be determined by mutual agreement of the respective Designated Coordinators.

b. The parties agree to provide for the other any available materials, machinery and equipment, with or without operators, which such party may need for its purposes. The determination as to whether such machinery or material is available shall be made by the assisting party. In the event the Designated Coordinator determines that it will be in its best interests to lend to the other party, the Designated Coordinator is hereby authorized to lend to the other party. The value of supplies or materials loaned must be returned by the borrowing party in the form of similar types and amounts of materials or supplies or by the use of equipment or receipt of services of equal value, to be determined by the respective Designated Coordinators.

c. The parties agree to provide general public works services to the other. The determination as to whether such services are available shall be made by the assisting party. In the event the Designated Coordinator determines that it will be in its best interests to lend services to the other party, the Designated Coordinator is hereby authorized to lend such services to the other party. The value of such services must be returned by the borrowing party in the form of similar types and amounts of services of equal value, to be determined by the respective Designated Coordinators.

d. The assisting party reserves the right to refuse or withdraw assistance at any time.

e. All parties are authorized to repair or maintain machinery or equipment for the other under terms that may be agreed upon by the Designated Coordinators. Machinery/equipment shall be returned to the lending party in a condition that is as good as it was when borrowed minus reasonable wear and tear.

f. It is the intention of the parties that no payment shall be made in return for services rendered or equipment provided hereunder. Rather, the consideration running to each party hereunder shall be the availability of such services, equipment, and materials. However, each party shall keep daily logs for such activities for the sole purpose of verifying participation in a mutual aid activity.

g. Employees of the assisting party hereunder shall be deemed to be performing services for the assisting party and shall be paid in accordance with the assisting party's practices.

h. Each party shall remain fully responsible for its own employees, including but not limited to salary, benefits, insurances and workers compensation.

i. Notwithstanding any other provision(s) in this Agreement, there may be occasions where a party wishes to pay for materials, machinery, equipment or services from another party. the value of such materials, machinery, equipment or services shall be agreed upon between the Designated Coordinators of the parties and shall be set forth in a written memorandum and properly signed by each party.

j. In the event machinery or equipment being operated by an employee of the owning party is damaged or otherwise in need of repair while working for another party, the party owning the machinery or equipment shall be responsible to make or pay for such repairs. In the event machinery or equipment is operated by an employee of the borrowing, receiving or renting party, such party shall be responsible for such repairs. The lending party shall be liable for any negligent acts resulting from activities of its employee(s), and/or its operation of machinery/equipment by its own operator. The borrowing, receiving or renting party shall be liable for any negligent acts or omissions resulting from activities or omissions of its employee(s), and or its operation of machinery/equipment by its own operator(s) regardless of whether the machinery/equipment is owned by the lending party. In the event any damages arise out of the fault of a 3rd party, the borrowing, receiving or renting party shall be responsible for repair/replacement and/or provide substitute machinery/equipment.

5. Participants Municipal corporations within and adjacent to the County of Ontario may become participants by passing an appropriate resolution and executing this Agreement. Ontario County Department of Public Works will keep a file of all signed Mutual Aid Agreements. Each participating municipality is to forward two (2) signed original copies of the agreement for execution with one signed original to be returned to the municipality. The mutual aid review committee shall notify all other participants of new members in the plan. A participating municipality may withdraw from the plan at any time after completing all obligations incurred pursuant to this Agreement.

6. Insurance The parties shall carry commercial general liability insurance and business auto liability insurance with minimum limits of \$1,000,000 per occurrence or accident as well as statutory insurance, statutory Workers Compensation and Disability Benefits Law coverage's or maintain an equivalent self-insurance program. In addition, the municipality's inland marine contractor's equipment policies should be endorsed to include a limit of \$200,000 for borrowed/rented equipment. By executing this Agreement, each party hereby certifies that such insurance shall continue to cover its employees, vehicles, and equipment when being utilized to render assistance to the other party. All work performed hereunder is a contractual obligation of the parties.

7. Mutual Defense and Indemnification The parties agree that except for the amount, if any, of damage contributed to, caused by or resulting from the other party, the party shall defend, indemnify and hold harmless the other party, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the party or third parties under the direction or control of the party. The duty to defend hereunder shall be triggered immediately upon notice to the party by the other party of the other party's receipt of a Notice of Claim, service of process or other demand or claim.

8. Statutory Compliance All parties shall perform in accordance with all applicable federal, state and local laws, rules and regulations, including without limitation any applicable provisions of the Labor Law of the State of New York. All statutory provisions applicable to this Agreement are hereby incorporated by reference.

9. Amendments No waiver, modification, or amendments of the Agreement or any part thereof shall be valid unless in writing and approved by the parties. A waiver of any breach hereof shall not prevent forfeiture for any succeeding breach.

10. Term This Agreement will commence for five years starting on the date last signed below. At the termination of this Agreement, the parties may extend or renew this Agreement by a writing properly signed by each of the parties for another five year period.

IN WITNESS WHEREOF, the parties have executed this agreement on the dates written below.

COUNTY, TOWN, VILLAGE, CITY OF GENEVA

BY Ron Alcock
Chief Elected Officer

Printed Name Ron Alcock

COUNTY OF ONTARIO

BY W.C. Wright
County Highway Superintendent

Printed Name William C. Wright

DATE 5-22-17

BY Mary A. Krause
County Administrator

Printed Name Mary A. Krause

DATE 5-22-17

MUNICIPAL ACKNOWLEDGMENT

STATE OF New York)
COUNTY OF Ontario) :ss.:
)

On the 5 day of May, in the year 2017 before me personally appeared Ronald Olcock, known to me to be the person who executed the within instrument, who being duly sworn by me did depose and say that he resides at 242 Nursery Ave in the Town of Geneva, County of Ontario, State of New York; that he is Mayor of City of Geneva, the Municipality described in said instrument; that, by authority of the Legislative Body of said Municipality, he is authorized to execute the foregoing instrument on behalf of the Municipality for the purposes set forth therein; and that, pursuant to that authority, he executed the foregoing instrument in the name of and on behalf of said Municipality, as the act and deed of said Municipality.

Nancy A. Coluzzi
Notary Public

NANCY A. COLUZZI
Notary Public, State of New York
Qualified in Ontario County
No. 01CO6154377
My Commission Expires Oct. 23, 2018

Items that are not recommended in the 2026 Proposed Budget that were requested by Departments.						
Item	Expense	Item Type	Department	Council Goal	Why the Need?	
Economic Development Support	\$ 15,000	Agency Item	Business Improvement District	Goal 2	This request would strengthen downtown vitality by providing additional resources for business support, events, and marketing efforts that enhance the BID's ability to attract visitors and investment.	
Flow Meter	\$ 2,500	Equipment	Fire Department	Goal 1	This request would provide accurate measurement of water flow during firefighting operations, improving safety, efficiency, and effectiveness in emergency response.	
Enclosed Trailer	\$ 10,000	Equipment	Department of Public Works	Goal 1	This request would allow DPW to safely transport tools and equipment to job sites, improving efficiency and protecting assets from weather and damage.	
Hose Dryer	\$ 16,000	Equipment	Fire Department	Goal 1	This equipment would extend the life of fire hoses, improve readiness, and reduce maintenance costs.	
Zero Turn Mower	\$ 20,000	Equipment	Department of Public Works	Goal 5	This request would improve grounds maintenance efficiency and reduce labor time, allowing staff to cover more area with fewer resources. This request is a replacement of a mower with over 1300hrs.	
Two (2) SCBA Replacements	\$ 22,500	Equipment	Fire Department	Goal 1	These replacements would ensure all firefighters have reliable breathing apparatus, maintaining safety and compliance with standards.	
SCBA Washer	\$ 30,000	Equipment	Fire Department	Goal 1	This equipment would allow proper cleaning of SCBA units, ensuring firefighter safety and equipment longevity. This request is a part of a cancer risk reduction program.	
Four (4) New Radios	\$ 33,300	Equipment	Fire Department	Goal 1	These radios would improve communication during emergencies, enhancing coordination and response effectiveness. This request is a scheduled replacement.	
Construction at Cemetery	\$ 100,000	Facility	Department of Public Works	Goal 1	This request would provide a modernized headquarters for Buildings and Grounds staff, improving workspace, storage, and operational efficiency across all city-maintained properties.	
Sports League Expansion	\$ 2,500	Programming	Recreation	Goal 5	This request would provide opportunities for increased community participation in recreation programs, promoting health, engagement, and youth development.	
Miscellaneous Fund Reduction	\$ 8,000	Reduction	Fire Department	Goal 1	This was based on actual expenses.	
Creation of LT Stipend for shift supervision	\$ 15,000	Staff	Fire Department	Goal 1	This stipend would recognize and support additional responsibilities for shift leaders, promoting leadership retention and accountability.	
Additional Salary/Support for Staff	\$ 20,000	Staff	Department of Public Works	Goal 1	This request would help recruit and retain qualified staff, ensuring DPW can maintain core services and meet increasing operational demands.	
Confidential Secretary	\$ 75,000	Staff	City Manager	Goal 1	This position would provide direct support to the City Manager's Office, ensuring consistent oversight of administrative staff and improved coordination of citywide operations.	
Grant Writer/Administrator for DPW	\$ 75,000	Staff	Department of Public Works	Goal 1 and 5	This position would support DPW in identifying and securing funding opportunities, helping the City leverage external resources for infrastructure and operational projects.	
New Employee for Electric	\$ 75,000	Staff	Department of Public Works	Goal 1	This request would add skilled staff to handle city electrical projects and maintenance, improving response times and reducing reliance on external contractors. Additionally many tasks require two persons to complete safely and the City currently only has one electrician on staff.	
Resource Recovery Park Attendant	\$ 75,000	Staff	Department of Public Works	Goal 5	This position would provide on-site oversight and assistance at the resident drop-off facility, ensuring safe, efficient, and organized handling of trash and recycling.	
Grant Writer for All Departments	\$ 75,000	Staff	Grant Writer	Goal 1, 2, and 5	This position would support all City departments in identifying and securing external funding, maximizing resources for projects and operational needs.	
Planner	\$ 75,000	Staff	Planning & Economic Development	Goal 2 and 5	This position would support long-term city planning, land use, and development initiatives, ensuring growth aligns with community goals and regulatory requirements.	
Part Time Police Officer	\$ 75,000	Staff	Police Department	Goal 1 and 5	This position would provide additional staffing flexibility, supporting coverage during peak periods and special events while enhancing public safety.	

Recreation Assistant Supervisor	\$ 75,000	Staff	Recreation	Goal 1	This position would support program management and staff oversight, ensuring high-quality recreational services and efficient operations.
Three (3) New Firefighters	\$ 250,000	Staff	Fire Department	Goal 1	Adding staff would improve coverage, reduce response times, and strengthen overall department readiness.
Thermal Imaging Cameras	\$ 4,000	Technology	Fire Department	Goal 1	These cameras would improve firefighter safety and effectiveness by allowing detection of heat sources and victims in low-visibility conditions. This request is a scheduled replacement.
Two (2) Gas Meters	\$ 8,500	Technology	Fire Department	Goal 1	These devices would improve firefighter safety by detecting hazardous gases during emergency responses. This request is a scheduled replacement.
Forcible Entry Trainer	\$ 10,000	Technology	Fire Department	Goal 1	This equipment would enhance firefighter training, ensuring readiness and proficiency in emergency entry situations.
Community Benchmarking Consulting/Survey	\$ 25,000	Technology	City Manager	Goal 1, 2, 4 and 5	This request would provide data on resident perceptions and service satisfaction, helping the City identify priorities, measure performance, and guide strategic planning.
Confined space rescue equipment	\$ 25,000	Technology	Fire Department	Goal 1 and 5	This specialized equipment would enable safe and effective responses to confined space emergencies. This request would eliminate outsourcing to Canadagua Fire teams, removing the lag time from dispatch.
Performance Metric Software	\$ 50,000	Technology	City Manager	Goal 1	This request would give the City tools to track, analyze, and report on departmental performance, improving accountability and data-driven decision making.
Engineering Vehicle	\$ 45,000	Vehicle	Department of Public Works	Goal 1	This request would provide reliable transportation for field inspections and project oversight, increasing efficiency and responsiveness for engineering staff.
Code Enforcement Vehicle	\$ 45,000	Vehicle	Department of Public Works	Goal 1	This request would ensure reliable transportation for inspections and enforcement activities, supporting timely responses and consistent community oversight.
F250 for Buildings and Grounds	\$ 65,000	Vehicle	Department of Public Works	Goal 1	This request would provide a durable, versatile vehicle for staff to transport tools, equipment, and materials, enhancing efficiency in maintaining city-owned properties. This request is a replacement for a 2013 vehicle with over 100K miles and repair needs.
Command Vehicle Replacement	\$ 65,000	Vehicle	Fire Department	Goal 1 and 5	This vehicle would provide reliable transportation and operational command capabilities during incidents. This request is a scheduled replacement.
Police Vehicle	\$ 65,000	Vehicle	Police Department	Goal 1	This request would provide reliable transportation for officers, supporting public safety, timely response, and community policing efforts. This request would serve as a replacement for vehicles near end-of-life, reducing maintenance cost and time out of commission.
Rec Van or F-250	\$ 65,000	Vehicle	Recreation	Goal 1	This request would provide transportation for staff and equipment, supporting recreation programs and community events efficiently and safely.
Recreation Vehicle	\$ 65,000	Vehicle	Recreation	Goal 1	This request would provide transportation for staff and equipment, supporting recreation programs and community events efficiently and safely.
Total All Departments/Agencies	\$ 1,667,300				

Items that will need future funding to maintain:

Concrete step structure maintenance at lakefront

City hall roof replacement

City hall masonry work

Replacement of DRI items

Lakefront trails mill and pave

Playground equipment replacements