

Ontario County Department of Human Resources

3019 County Complex Drive, Canandaigua, NY 14424

(585) 396-4465 ~ www.ontariocountyny.gov

CURRENT EXAM & VACANCY INFORMATION

Exams Scheduled by N.Y.S. Civil Service:

Exam Title	Last Filing Date	Exam Date
Head Automotive Mechanic	May 7, 2025	June 14, 2025
Investigator	May 16, 2025	June 14, 2025
Correction Officer	May 20, 2025	June 1 – 30, 2025
Probation Officer I	May 21, 2025	June 28, 2025
Probation Officer I (Spanish Speaking)	May 21, 2025	June 28, 2025
Probation Officer I Trainee	May 21, 2025	June 28, 2025
Probation Officer I Trainee (Spanish Speaking)	May 21, 2025	June 28, 2025
Probation Director Group B	May 29, 2025	June 28, 2025

Current Vacancies - Examination to be scheduled at a later date.

Senior Data Processing Control Clerk	Information Security Technician
Housing Site Manager	Assessor's Aide

Continuous Recruitment Program: The examinations for these positions are conducted on the third Wednesday of every month with the last day to file being the first Wednesday of that same month:

Account Clerk-Typist/Finance Clerk I	Typist/Office Specialist I
Clerk	Custodian
Library Clerk	Office Specialist II

Continuous Recruitment Training & Experience Exams: Applications accepted continuously and will be rated monthly.

Application Support Services Assistant	Application Support Services Assistant II
Business Analyst	Community Mental Health Nurse
Information Technology Support Technician I	Information Technology Support Technician II
Network Analyst	Network Engineer I
Network Engineer II	Network Technician
Nurse Practitioner	Nurse Practitioner- Psychiatric
Occupational Therapist	Physical Therapist
Psychiatrist	Public Health Nurse
Senior Network Analyst	Software Developer I
Software Developer II	Software Developer III
Supervising Psychologist (Community Mental Health)	Systems Analyst
Technical Specialist (Information Systems)	Web Developer
Wide Area Network Manager	

Please check the Civil Service Employment Portal/Current Vacancies for the complete list of Current Non-Exam Vacancies:
<https://ontario-portal.mycivilservice.com/jobopps>

Additional information can be found: On the Ontario County website, Human Resources webpage at:
<https://www.ontariocountyny.gov>

To receive email notification of examination announcements and job vacancy notices:

Sign up for Email Notifications, found in the Civil Service Employment Portal on the Human Resources page of the Ontario County web site. <https://ontario-portal.mycivilservice.com/emailnotification>